

JACS Board Meeting
July 13, 2011
McAuley Catholic High School

School Board Members Attending:

Randy Guthery – President/St. Peter's Representative
Jeff Hughey – Treasurer/St. Mary's Representative
DJ Bertoncino – Vice President/St. Mary's Representative
Sr. Joan Margret Schwager – Sisters of Mercy
Fr. Justin Monaghan – St. Mary's Parish Pastor
Fr. J Friedel – St. Peter's Parish Pastor
Gene Koester – Principal, McAuley High School
Greg Emory – Principal, St. Peter's Middle School
Steve Jones – Principal, St. Mary's School
Julie Wengert – St. Peter's Representative
Joe Patzner – Sacred Heart Representative

Committee Member Attending:

Chris Churchwell – Finance Committee
Renee' Motazedi – Development Committee
Patricia Moore – Building and Grounds

Meeting called to Order by Randy Guthery

Prayer Requests – Community of Joplin, LeAnn's dad, Tammy's father in law, Gene's brother in laws oldest son Cory.

Opening Prayer – Fr. Justin

Meeting minutes approved from last meeting.

Building update: Joe Patzner stated he has been going over to the new construction just about every day. He stated that everyone should have a set of floor plans either tomorrow or the next day. Coordination of heat and air and electrical is being done. He stated that 90% of the steel studs were up on the first floor. A concrete slab was poured on the first floor with coloring added to it. The floor is covered to protect it during continuing construction. Elevator is almost totally removed, upper floor joist have been replaced as needed. 90% of underlayment is done upstairs, as well as working on the outside perimeter metal studs, sheetrock was delivered this afternoon. Randy Guthery stated that the sheetrock will be put up on the ceiling as soon as heat and air duct work has been installed.

There was some discussion concerning the computer wires, it was stated that everything will be wireless for computers.

It was stated that the construction progress seemed to be on schedule.

There was some discussion concerning ceramic tile installation in the restrooms vs. leaving just sheetrock walls.

Randy Guthery stated that there have been a couple of things come up: the exit on the east end where the stairway comes down there will be a new doorway, it will be where the landing where the stairs is, there will be an exit there, that was not in the original contract so that will be an addition. The ceiling joist that Joe referred to weren't in the original contracts so that is also an addition. We are going to have to change the water source because it's not big enough, that wasn't in the original contract, not sure how that will be handled yet Gene Aug is taking care of the issue. Randy Guthery stated he personally

thought the construction was going pretty well. There is not a schedule that says what marks will be hit on what date.

There was discussion concerning FEMA guidelines and what has been recommended to us to put in our report concerning needs, all of that is going to FEMA as part of their study. It was stated that FEMA has been an advocate so far. It was stated that FEMA doesn't replace Churches' but they are allowing us to consider the space at St. Mary's in the church that we used for school. It was stated that FEMA will make a recommendation and we will know what the recommendation is, but we will not have a decision for 2 or 3 months.

There was some discussion concerning the placement and possibility of a faculty restroom. As well as floor/wall mounted toilets and costs in restrooms.

Randy Guthery stated he had received a call concerning lead paint and asbestos. Jeff Neal did the asbestos abatement at St. Mary's and St. Peter's, the only asbestos they found in the building was in the tile in the office, and stated that if it did not get removed it has been covered with at least 3 inches of concrete, and all of the paint is covered by sheetrock. It will all be encapsulated. It has been discussed with the architect and contractor and it should not be a problem.

The situation with the elevator was discussed. It was stated that the Bishop had requested this be taken out of discussion for 1 year. It was stated that having two floors it would be a need, and that it needed to be put back on the table for discussion with the Bishop.

There was discussion concerning the walkway, handicapped ramp and awning placement. As well as playground area placement.

The contents of the building were discussed. Mr. Jones stated that when he went to Springfield to look at the stuff that was available from Leon Witt, it was mainly books, there was very little shelving, and shelving is a concern. It was stated that Mr. Witt stated there was a place that was willing to donate a bunch of desks, not sure of shape and size, we have no teachers' desks. Renee Motazedi stated that she is waiting to hear back from someone wanting to donate \$150,000 in library shelving, they were refurbishing a library and had wrapped, crated and stored the shelves, and during renovation they had received a gift and used it to get new shelving. It was stated the shelves were in Indiana and they would bring them to us, and we have been assured they are in good condition. She stated that she had asked if they could wait until the last week of August to deliver them due to storage problems. Renee is to follow up with the person tomorrow.

Mr. Jones stated that he had not heard anything from insurance as far as replacement cost for items. He had contacted them again today. Discussion concerning putting used/new stuff in the building, as well as timeframes for getting stuff. Also discussed were teachers' class lists, bell system, servers and computers, and other items in building. It was stated that the teachers have an "adopt a classroom" lists on line.

It was stated that the date for move in is Labor Day Weekend. Some items might be able to be moved in sooner.

There was discussion concerning an outside ladder to the roof and it was stated that there is outside roof access from inside the second floor.

There was a discussion concerning the name of the building. Some suggestions were: Temporary St. Mary's, Sr. Norbert Learning Center, McAuley Annex, Sr. Corrita Learning Center, possibly having a contest having the kids suggest names. It was stated "temporary" puts a negative idea in peoples' minds. After lengthy discussion it was suggested this topic would be discussed at the next month.

Principals Reports:

Mr. Koester stated that there will be a meeting between the principals and that Patricia Moore has agreed to volunteer her services, the meeting will be to discuss the way parents will be dropping off/picking up students, and the three of them will meet tomorrow concerning how the school day in terms of probably having to stagger time frames so that we don't have everyone getting to the parking lot at the same time, and so forth, we are working on scheduling lunches.

He stated that Catholic Charities have stated that the goal is by the end of next week they will be in their new location and out of the school, so the school can be able to be ready for the new school year.

Mr. Koester stated he has the potential of 5 new students, and possibly a foreign exchange student.

Mr. Jones stated that they have enrollment forms on 128 students; they are missing about 74 forms, per the numbers from the previous year. Have 13 forms for preschool, and might get up to 20. He stated that Mrs. Robertson has sent an email to all parents that stated to please bring enrollment forms in, or if not ready to turn in form call or email and let us know if you are coming. He stated they would be drafting an email to send out that stated if finances are a concern don't let that hold you back, please talk to the priests, there are some scholarships situations from some monies that have been sent into us.

Mr. Jones stated that an all JACS Swim Party has been scheduled at The Millennium, August 25th, from 7:00 to 9:00 pm.

Open House has not been scheduled yet.

Lawn chair scrimmage will be August 19th, at 5:00 pm at MSSU.

There will be a cook-out Sept. 1st, at the McAuley parking lot or lawn at 5:00 pm. Mr. Koester stated the booster club has agreed to do all of the set-up and cooking. Mr. Jones is going to try to get meat for the cook-out; Mrs. Motazedi will get the list out for side dishes and so forth. There is a volleyball game that evening, so we can have the picnic/cook-out, watch the volleyball game and hopefully tour as much as possible for St. Mary's. It was stated this event might possibly be the "open house".

It was stated that the school calendar was being worked on and that even though we are starting later, Mr. Witt is working with us on the schedule to end the school year by Memorial Day.

Mr. Emory stated that he has about 60% of his enrollment forms turned in (49 students), which included 6 new students.

It was stated that the new families from Grove have decided to wait a little bit, Mr. Jones is to call the Grove families and invite them to the cook-out Sept. 1st. There was some concerns involving the families that we have lost due to the tornado and having to relocate, it was stated that we have had several new students and families enroll.

Faculty meeting have been moved to the 31st and 1st. Mr. Koester stated he has scheduled a faculty meeting on the 16th of August, and Mr. Emory stated his will be the following day.

Committee Reports:

Finance Committee: Chris Churchwell stated the Finance meeting has been moved to the last Wednesday of this month. They will be meeting to close out the last school year. He stated he met with Mrs. Roark yesterday and they will be separating out all of the expenses for the schools for next year to keep track of everything separately. There may be some claims against the insurance for additional expenses since we lost revenue for the last week of the school year. And extra expenses were incurred from the tornado.

Development Committee: Mrs. Motazedi handed out a report. She stated that we received \$25,000 from Freeman Hospital for relief. Hopefully after today she will hear more concerning the money that was applied for from the Koffman Foundation to assist in the smart board replacement, she stated they were meeting this evening and that we had been recommended to be funded for that, so hopefully that will come through. Renee and Fr. Justin had talked a little bit about the Knight of Columbus grant that we

have received the week before school was unofficially out, we received \$1,000 from them, and right now we are wanting to be sure that the kids have hymnals in hand when school starts, she stated she is waiting to get a count as to what was damaged in the storm.

It was stated that she is getting closer to getting the online giving options on the website. She is working with Commerce Bank and Pplr Technologies to do that. She stated that we are doing well with donations that are coming in; there is not a day that goes by that we don't receive donations big and small. We have received quite a bit just to help our families. Adopt a classroom.org, where our teachers have signed up to get cash donations are going very well. Every teacher but 1 has signed up for this program. She stated that she has spoken with Mr. Guthery, the Development Board, and Fr. Justin concerning the solicitous type fund raising, until we really know the direction that we are going for the long term maybe trying to channel that to a stop for awhile, until we know what we are working with. Just for the purpose of not wearing out donors before the real work begins. Discussion concerning fundraisers that have been held in previous years.

Renee stated that she wrote a grant to Lemmon's Foundation back in March to upgrade St. Mary's computer lab, as noted in report. It is for computer equipment, which may be something you can use to supplement something bigger that you want to do; it's also for some work stations in a computer lab, which could be virtual work stations, that is what it was written for. There may be some flexibility there. They usually always fund us, in the past we have received \$7,000.

Mr. Guthery stated that Kim Virgo from Catholic Charities told him that someone had gotten in touch with her, possibly a bus manufacturer, which may be interested in donating a bus. She also stated that National Catholic Education Association might be interested in giving some scholarship money.

Alumni Committee:

Mr. Koester stated that the committee is gearing themselves up with helping with the relief of St. Mary's and JACS system. He stated they have 8 or 9 bricks that they are getting ready to install, and then their focus will be on helping the system. Mr. Koester stated the new news letter will be coming out and it makes reference to asking alumni to be generous and go beyond catholic campaign, in terms of giving. We have had lots of people calling and asking how they can help, and we are to the point that we are getting duplicated of items and so I am stating that at this time cash donations is the best way to help at this point rather than sending books or items that have already been donated. Hopefully the newsletter will be received in a positive way.

Old Business:

Constitutions and By-Laws: Jeff Hughey stated that the By-Laws were done before the tornado. It was stated that there were not enough members present for a vote. He handed out the changes that had been made to the By-Laws, discussions scheduled for next meeting.

Surveys: Randy Guthery stated the survey process got off to a pretty good start, but came to an abrupt end, we were not able to get anything from St. Mary's. He stated he has not had a chance to talk with Julie to see how we can use what we have.

Computer Server: Finance Committee is still working on this. It was stated that Brian Doran is helping with this, and stated that previously specs were not sent out so we received two totally different proposals. Hopefully a conclusion can be made this month.

New Business:

None

Closing Prayer: Gene Koester