

Joplin Area Catholic Schools
Board Meeting Minutes
February 25, 2015
St. Peters School
6:30p.m.

Board Members Attending

Tony Greenwood, President, St. Peter's Church Representative
Michael Teeter, Vice-President, St. Mary's Parish Representative
Patricia Moore, Treasurer/Buildings & Grounds/St. Peter's Parish Representative
Pat Lonardo, Secretary/Sacred Heart Representative
Tara Horinek, St. Mary's Parish Representative
Joe Patzner – Sacred Heart Representative
Sr. Joan Margret Schwager, Sisters of Mercy
Ann Hamlet, Principal, St. Mary's Grade School
Gene Koester, Principal, McAuley High School
Greg Emory, Principal, St. Peter's Middle School

Board Members Absent

Fr. J. Friedel, Pastor, St. Peter's Church
Fr. Rahab Isidore, Pastor, Sacred Heart Church
Fr. Justin Monaghan, Pastor, St. Mary's Church

Committee Members Present

Chris Churchwell- Finance
Renee Motazed- Development

Committee Members Absent

None

Visitors

None

Meeting called to order by Tony Greenwood

Prayer requests: Sr. Angeline, Kris P., Fr. Schlegel, safe travel for Pat L's husband, Tammy's friend Al Z., Tony's daughters flower girl

Opening prayer: Our Father

Principal Reports

St. Mary's

Ann Hamlet presented her report with the following additions:

Possibly have another student, they are not sure because we are Catholic, Margie Black is doing a program called "Jump Rope for Life" for the Heart Association, and donations so far are \$2,685.00, and stated that if they reach \$3,000 she will sing "Rubber Ducky" to the entire school. St. Mary's Open House will be held Tuesday, March 24th.

St. Peter's

Greg Emory presented his report with the following additions:

Thursday he will have a 6th grader come tour the school. Annual play is getting ready to start practices, directed by Lisa Green, which will be held in May.

McAuley

Gene Koester presented his report with the following changes and additions:

Dr. Joseph has been nice enough to offer 10% of the proceeds at the Dining Car buffet on Sundays from 11:30-3:00pm, offering the month of March. Still promoting the foreign exchange program. April 12th at 6:00pm there is a meeting with the self-study group. Max Ostmeyer received an award for math under the guidance from Buzz Aldrin, have 4 students involved this weekend under the guidance of Mrs. Kamler, that are involved in Moody's Mega Math Challenge", a national program done via the internet competing with schools across the nation.

Committee Reports

Finance

Chris Churchwell handed out financial reports to those that did not have report received by email. He stated last month was a pretty good month due to annual appeal. We are at the breakeven point in the budget. Outstanding education fee and tuition collections are going good. Annual Appeal is down, rental income is down. 2015/2016 proposed budget was discussed. Final budget will be presented at the next board meeting.

Development/Fundraising

Renee Motazedzi presented her report. Donations are slowly climbing for annual appeal. Phonathon started today. Thank a thon will be March 10th at 6:30pm in McAuley Library. Auction planning continues, auction is scheduled for April 25th at 5:30 at the Roxy on 1st and Joplin streets. Renee stated she has been writing grants this week. The website is under construction with a target date the first week of March to go live. It was decided that St. Mary's would be referred to as elementary, St. Peter's as middle school, and McAuley as high school. Renee stated that when we signed the contract with Blackbaud they gave us free training for a year. At that time those that started with reimplementation to gear up for the actual implementation, and then several configuration sessions were scheduled with teachers. Some people took the training and some people didn't, that training has now expired so it is not free anymore. Gene had talked with Blackbaud to see if they could send a consultant, which at this point we hadn't demonstrated enough that we have had initiative to get our own training with the training they provided for free, so that was not an option for them to do that and it would be expensive to make that happen. In negotiations with Blackbaud she did ask if they would give us a window of time where those that are working in the education edge part could go in and take some e-learning, they have an e-learning library which are 30 minute non instructor guided sessions, which are available any time of the day or evening and weekends. She is hoping to have that available over the summer. She stated they are strongly considering it given our situation, then on a case by case basis if the e-learning doesn't capture what those people need to know they will give some instructor led training classes, which usually run about \$1,000 per class which last 3-4 hours. This will be available for 90 days at no charge and she has asked if it could be available from April 1st thru the end of June so there is some summertime for the use of that. Renee stated that the Blackbaud representative has put in a request for that and will get back with her. The representative did say that if we did not take advantage of that training in that 90 days, every bit of training after that we would be charged for it. She stressed that if there is any issues people need to call support. Renee will email the principals and cc the board when she receives an answer from Blackbaud.

Alumni

Gene Koester stated he had nothing to report

Building & Grounds

Patricia Moore stated she had nothing to report

Old Business

Michael Teeter was asked to give an update of the long range plan, and the potential for a system director. Michael stated they have had a couple meetings over the past month, they have started making a job description for the director position, also looking at the job description provided by Renee, for the development director, he handed out copies for discussion and stated he would email out copies as well. Michael Teeter was nominated for the chairperson for the search committee. Volunteering for committee was Ann Hamlet, Tara Horinek, Gene Koester, Greg Emory, Tony Greenwood, it was suggested that Fr. J and someone from the development board should be contacted as well.

New Business

Discussion of the Development Director job description. See above discussion.

Closing prayer – Greg Emory

Next meeting March 25, 2015 at St. Peter's Middle School at 6:30pm